



**LEGA**

**PROPERTY MANAGEMENT**

**Quality Properties Demand  
Professional Management  
Services**

[www.legacyprus.com](http://www.legacyprus.com)

# WELCOME TO LEGA PROPERTY MANAGEMENT SERVICES




Who we are;

Lega Property Management is a full-service company servicing investment property owners, their properties and tenants.

Lega Property Management allows you as the owner to minimize your risk and allocate your time spend elsewhere while still maintaining ownership and growing your investment.

Feel free to contact us directly on +90 5338301821 (Phone and Whatsapp) or +90 392 815 50 60 or via email at [info@legacyprus.com](mailto:info@legacyprus.com)





Owning real estate can be a very rewarding investment, but oftentimes there is a lot more work involved with ownership or tenant relationships than anticipated. Lega Property Management allows you as the owner to minimize your risk and allocate your time spend elsewhere while still maintaining ownership and growing your investment.. , their properties and tenants.

Our Main Property Management Services are;

- Property Inspection, Marketing /Advertising in cooperation with Real Estate Agents.
- Assisting customers in the sale/purchase/rent process
- Preparation of legal Paperwork, inventory list.
- Utility transfer/ Utility Bill Payments
- Rent Collection/Distribution.
- Keyholding Service.
- Arrange Routine & Emergency Repairs and instruct approved contractors.
- Design & Refurbishment
- Payments for all expenses /taxes that the owner must pay.
- Building and other insurance as instructed by the client
- Constant communication with owners on all outstanding issues.

## OUR SERVICES



### Complete Management Services

**LEGA** manages all services and tasks required to generate a solid return of investment for our owners. This covers **marketing, legal paperwork, rentals, distribution, accounting, administration, inspections** and **full monthly reporting**, so that owners can enjoy the benefits.

### Legal Services

It is crucial to have legally compliant and well-drafted documents. Poorly drafted agreements often result in disputes. Our documents have been drafted by our team of highly skilled specialist lawyers. Additionally, we provide legal services related to property management, including leasing agreements, tenant disputes and eviction.

### Financial Services

We handle all payment responsibilities on behalf of property owners.

We meticulously document all expenses related to your properties, providing you with detailed invoices and receipts.

We maintain a complete archive of all your financial records, including paid invoices, leases, inspection reports, warranties, and other important documents.



### Maintenance Services

The property owners may take advantage of the maintenance services, which are made in coordination with third party contractors, suppliers and service providers..

Maintenance Services includes Cleaning services, Swimming pool maintenance, Gardening and landscaping ,Plumbing, Electrica,lPainting and decorating Roofing, Carpentry and Sewerage.



### Design & Renovation

From kitchen and bathroom remodels to office refurbishments and retail makeovers, we have the expertise to bring your vision to life. Our architects work closely with you to understand your unique requirements, ensuring a personalized and transformative renovation experience."



### Keyholding & Inspection Services

Our company offers reliable and secure Key Holding Services for owners that do not reside permanently in their properties in Cyprus. Our key holding service includes regular checking of your property (inside and outside) for any problems or damages. In case of any issues, the owner is immediately informed by phone or email, along with related photos. If any maintenance is required, quotations may be obtained and forwarded to the owner.

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